

## Business Use of Footpath Application Form – Temporary Use Only

This form is to be used for Temporary Business Permits which are a one off or occasional use of footpath for both business and community groups.

The personal information that Council is collecting from you will be managed in accordance with the Privacy and Personal Information Protection Act 1998 (PPIP Act). Your personal information will only be utilised by Council officers and for the purpose it was collected. Enquiries may be directed to Council's Public officer concerning the PPIP Act and your right of access to your personal information that is held by Council.

Applicant Details	
Full Name	
Postal Address	
Mobile Phone	
Work Phone	
Email	

Proposal			
Location			
<input type="checkbox"/> Fundraising - Community Groups <input type="checkbox"/> Display of Goods for Sale <input type="checkbox"/> Advertising			
Areas proposed for footpath use (m <sup>2</sup> )			
Date of Event			
Hours of Trade			
Starting	am / pm	Finishing	am / pm

**Site Plan** *(attach separate plan if more space is required)*

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**Business Operators Consent** *(not required if in front of own business)*

Business Name	
Full Name	
Business Address	
Business Phone	
Business Email	
<b>Signature of consent</b>	
Business Operator Signature	

**The following items must be submitted with this application** *(tick when completed)*

- Site plan of the proposed footpath
- A copy of the applicant's current drivers licence or proof of identification
- Provide a photograph of proposed furniture
- Copy of current Public Liability Insurance (Certificate of Currency) for at least \$20 million, with Warrumbungle Shire Council notes as an interested party.
- Receipt showing payment for Permit
- Letter of consent from business/shop to operate in front of premises

**Business Details**

Registered Company Name	
Business Trading Name	
Business Address	
Business Mailing Address <i>(if different to business address)</i>	
Business Phone	
Business Email	
ABN	
ACN	
Business Type	

**Preferred location to send Business Use of Footpath correspondence**

- Business Email                       Business Mailing Address

**Applicants Declaration** *(tick the following and sign below where indicated)*

- I will comply with all of Council requirements and verify that the above information is true and correct.

**Signature**

Applicant signature		Date	
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**Fees**

Code 464	Section 68 Local Approvals	\$218.50
Code 450	Admin Fee	\$63.00